

# MeadowWood HOA Board of Directors Meeting

Wednesday, February 18, 2015

Liberty Lake City Hall

- I. Introductions
- II. Call to Order – President Scott Kingsford
- III. Received resignation for Shannon Wertman. She is moving from the area. Thank you for the hard work and good luck in the future.  
- Written notice submitted to the President and accepted by the Board.
- IV. Approval of November 19, 2014 and December 3, 2014. Board of Directors Meeting Minutes. Motion Steve Kempf; Second: Debbie Fucile, unanimous approval.
- V. Park Reports  
  
Little Bear Park – Scott – looks good, Clearwater taking care of trash issue.  
Five Fingers Park – John – looks good, a little bit of gravel on walkway but not a hazard.  
Pumphouse Park – Jon – looks good.  
Anthony will take over looking over Pumphouse Park.
- VI. Old Business
  - a) 2014 Audit
    - a. Board approve 2014 Audit or try to get quorum vote to not complete 2014 Audit?
    - b. 1200 homes in HOA, quorum is 30%. To get quorum vote against Audit, HOA will need 30% of HOA members to be present in building and stay for the duration of meeting.
    - c. Board approves completion 2014 Audit.
    - d. Scott Kingsford and WEB to go research other CPA firms to complete 2014 Audit.
    - e. Board will post completed audits and reserve studies on HOA website.
  - b) Spring Landscaping
    - a. Past President signed 3 year contract with Clearwater. WEB looking into landscaping details around homes and common areas with Clearwater. New trees to be planted that were approved in budget.
- VII. New Business
  1. WEB Properties Financial Update

- i. Delinquencies - sent out 186 late notices giving until 2/20
- ii. Liens – generated interest on homes is good
- iii. Snow removal of areas (parks and part of Mission) owned by city were unexpected cost. HOA concern to make sure parks received snow removal

2. Election of Officers

- a. VP Jon Swatzel: Motion by Sharon Carvo, Second by Steve Kempf, unanimous approval.
- b. Secretary Sharon Carvo: Motion by Steve Kempf, Second by Debbie Fucile, unanimous approval.
- c. Treasurer Steve Kempf: Motion by Sharon Carvo, Second by Anthony Frei, unanimous approval.

VIII. Open Forum

- a. Board members received letter from Sarah Jensen requesting waiver of late fees. One time removal of late fees granted for Sarah Jensen (one time removal of late fees is an option for all HOA members who request it).
- b. Find out who owns tractor parked at Rocky Hill cottages.
- c. 5/16 will be dump day in Liberty Lake: garbage, not yard waste – city of Liberty Lake will send out post cards to homeowners, homeowners to bring the post card with them when dumping trash. Notification of this will be posted on HOA website.
- d. Garden spaces opening up in Rocky Hill soon.

IX. Adjournment

- a. Motion to adjourn Steve Kemp, Second: Sharon Carvo, unanimous approval.