



MEADOWWOOD
Your Home At Liberty Lake

Meadowwood Board Meeting Minutes
December 14, 2016 7:00 PM
Liberty Lake City Hall

1. **Call to Order – 7:02**
2. **Directors Present** – John Mellick, Scott Kingsford, Jon Swatzell, Sharon Carvo, Charles Matthews, Steve Kempf, Richard Haugen, Anthony Frei and Debbie Fucile.
3. **WEB Properties** - Bill Butler was present and represented management.
4. **2017 Draft Budget Review –**

Because of the problems with Homeowners not receiving the last mailing, this discussion is to restart the clock per the RCW's for adoption of the 2017 Budget. The Board then has up to 30 days to notify everyone and up to 60 day to have the ratification meeting. WEB is to send notice with the invoices by month end (less than 30 days after adoption) to set the ratification date (less than 60 days after adoption) meeting for February 15, 2017. WEB will include a letter explaining that because we cannot be assured everyone received proper notification the process for ratification of the budget has started over. WEB will send out the year end invoicing and include the documentation everyone should have received in November.

The draft budgets for Meadowwood and subs was submitted to the Board. All were reviewed and discussed. Richard Haugen moved to adopt and Debbie Fucile 2nd the motion. The vote was unanimous to adopt the 2017 Budget and sub budgets.

5. **Board of Directors Election** – Three directors positions have expired and an election was to be held. As there was not a quorum in attendance or by proxy, the positions remain vacant. Vacant positions are to be filled by the remaining Board. Charles Mathews moved to fill the positions with the same directors who terms just expired, Anthony Frei 2nd and the remaining board members voted unanimously to approve.

Debbie Fucile needs to leave her unexpired term on the Board. She was thanked for all her time serving as a Director. Wayne Durnin, a Garden Ridge Resident, volunteered to fill the position and was unanimously approved by the Board.

6. **Adjournment at 7:45**